

PURCHASE REQUEST

Lapuyan, Zamboanga del Sur
LGU

Department : LGU-LAPUYAN

PR No.: 2020-09-128 Date: _____

Section: _____

SAI NO. _____ Date: _____

Stock No.	Unit	Item Description	Qty.	Unit Cost	Grand Total
1	PCS	4 GANG CHAIR, STEEL, HEAVY DUTY	6		
2	PCS	AIR CONDITION 1 HP	3		
3	PCS	AIR CONDITION 1.5 HP	1		
4	PCS	AIR CONDITION 2 HP	4		
5	PCS	AIRPOT 3.8 LT w/ DISPENSER	3		
6	PCS	AIRPOT 4.0 LITERS W/ DISPENSER	1		
7	PCS	BINDING & PUNCHING MACHINE	2		
8	PCS	BOOK SHELVES	1		
9	PCS	CCTV, 2MP, 4 CAMERA, 8 CHANNEL	1		
10	PCS	CHAIR MONOBLOC W/OUT ARMREST (BIEGE)	235		
11	PCS	CHAIR MONOBLOC w/out ARMREST (WHITE)	46		
12	SET	COMPUTER DESKTOP WITH COMPLETE ACCESSORIES	8		
13	SET	COMPUTER DESKTOP WITH COMPLETE ACCESSORIES, HIGH-END	1		
14	PCS	DIGITAL VOICE RECORDER	1		
15	PCS	DSLR CAM W/ ADJUSTABLE LENS	1		
16	PCS	ERGONOMIC CHAIRS, Copper Low Back Office Chair	17		
17	PCS	ELECTRIC FAN, INDUSTRIAL	4		
18	PCS	ELECTRIC FAN, STAND FAN	15		
19	PCS	FILING CABINET 4 drawers and 1 safe guage	1		
20	PCS	FIRE EXTINGUISHER, DRY CHEMICAL	11		
21	PCS	FIRE EXTINGUISHER, PURE HCFC 123	1		
22	PCS	LAPTOP CORE i5 PROCESSOR, 1TB HDD	6		
23	PCS	MEGAPHONE, HEAVY DUTY, RECHARGEABLE	2		
24	PCS	MULTI MEDIA PROJECTOR 4000 ANSI LUMENS	1		
25	PCS	OFFICE CHAIR, SWIVEL	8		
26	PCS	OFFICE CHAIR, EXECUTIVE WITH HEAD REST & ARM REST	1		
27	PCS	OFFICE TABLE, BIG	30		
28	PCS	OPEN SHELVES STEEL CABINET (4 LAYERS)	8		
29	PCS	PAPER SHREDDER, HEAVY DUTY	1		
30	PCS	PLASTIC STORAGE BOX, BIG	12		
31	PCS	PRINTER MULTI-PURPOSE 3 IN 1	1		
32	PCS	PRINTER MULTI-PURPOSE ALL IN ONE INK TANK	6		
33	PCS	PRINTER MULTI-PURPOSE ALL IN ONE INK TANK WITH ADF	3		
34	PCS	PRINTER SINGLE	3		
35	PCS	PRINTER MULTI PURPOSE (3 IN 1)	5		
36	PCS	SALA SET, CLOTHLIKE COVER	2		
37	PCS	TABLE MONOBLOC, SQUARE 36X36 (BEIGE)	9		
38	PCS	TABLE MONOBLOC, SQUARE 36X36 (WHITE)	3		
39	PCS	TV SET (40' LED TV WITH STAND)	2		
40	PCS	UPS, 650VA	7		
41	PCS	USB HUB, 4 PORTS with charger port	3		
42	PCS	VISITORS CHAIR, WITH ARMREST AND BACKREST	8		
43	PCS	WATER DISPENSER HOT & COLD	4		
44	PCS	WORKING/CLERICAL TABLE, FOLDABLE,6FT, PLASTIC	25		

APPROVED BUDGET FOR THE CONTRACT (ABC)

Purpose:	USED IN THE VARIOUS OFFICES OF THE LGU CHARGEABLE TO CAPITAL OUTLAY MAYOR's OFFICE	
	CONTINUING OF 2019	
	Requested by:	Approved by:
Signature:		
Printed Name:	QUEN RIO B. SULONG	JOEL B. SULONG
Designation :	Municipal Administrator	Municipal Mayor